

LANE STUDENT CELL PHONE POLICY:

All cell phones should be silenced or turned off and put away during class.

When is it okay for a student to use their phone?

Students can make calls and check or send messages before/after school and during lunch/recess (11:55 - 12:33).

What happens if a student's family needs to call a student in an emergency?

Families are asked to contact our main office staff for emergencies during school hours: 503-916-6355.

What happens if a student chooses to use their cell phone during class?

1st Instance The teacher will:

- verbally remind the student of the cell phone policy

2nd Instance The teacher will:

- remind the student of the cell phone policy
- write a stage one referral
- contact the student's Parent Contact

3rd Instance The teacher will:
& Beyond

- write a stage 2/3 referral and send to the office

An administrator will:

- contact the student's Parent Contact
- relay to the student and Parent Contact the consequence:

1st time = Loss of privilege for one (1) day

2nd time = Loss of privilege for two (2) weeks

3rd time = Loss of privilege for four (4) weeks

Final = Loss of privilege for the remainder of the school year

Loss of privilege means that the student will, for the duration, either:

- A. check in their phone in the office at the start of the day, and sign it back out at the end of the day, *or*
- B. leave their phone at home during school hours

What happens if a student uses their friend's cell phone during class?

This cell phone policy applies to every student at Lane, regardless of who is in possession or ownership of the device during class.

Let's all be Accountable, Safe, and Kind by putting our silenced phones away during class.